



United Court Transitional Housing Project at Tung Tau, Yuen Long Checklist of Supporting Documents

1. Identity Documents of Applicant & All Family Member(s)	
Identity documents of all individuals	<input type="checkbox"/> Hong Kong Permanent Identity Card <input type="checkbox"/> Hong Kong Identity Card <input type="checkbox"/> Hong Kong Birth Certificate (for persons aged below 11) \ <input type="checkbox"/> Re-entry Permit <input type="checkbox"/> Document of Identity for Visa Purposes <input type="checkbox"/> Permit for Proceeding to Hong Kong and Macao (One-way Permit) <input type="checkbox"/> Passport <input type="checkbox"/> Other related supporting documents (for persons who have resided in Hong Kong for less than seven years, please provide documents permitting them to land in Hong Kong with the stamp showing the initial date of entry)
Relationship proof	<input type="checkbox"/> Birth Certificate or Notary Public Certificate <input type="checkbox"/> Adoption or Appointment of Guardians documents issued by judicial authorities / government departments <input type="checkbox"/> Declaration
Address proof	<input type="checkbox"/> A copy of any documents with the applicant's Chinese / English residential / correspondence address (e.g. electricity bill)
Documents on marital status for married persons (if applicable)	<input type="checkbox"/> Certificate of Marriage; or the original copy of a statutory declaration for customary marriage celebrated in Hong Kong <input type="checkbox"/> For the spouse who has not been granted the right to land in Hong Kong, a written declaration specifying the same together with copies of the certificate of marriage and the identity document issued in the spouse's domicile (both front and back sides) <input type="checkbox"/> For a person whose marriage was registered in Mainland China but without the relevant document, please submit a copy of the notary public certificate
Documents on marital status to be submitted by divorced persons, unmarried single parents or widowed persons (if applicable)	<input type="checkbox"/> A copy of the supporting documents of divorce decree (for filing for a divorce in Hong Kong, a copy of the Certificate of Making Decree Nisi Absolute (Divorce)(Form 6 or 7B) is required to be submitted) <input type="checkbox"/> Divorced persons making an application with a child/children under the age of 18 should submit a copy of the custody order issued by the court for the custody of the child(ren) <input type="checkbox"/> A copy of documents and declarations of divorce proceedings in progress <input type="checkbox"/> For separated cohabitants, the female is required to submit the original of a declaration specifying the date of separation after cohabitation and the arrangement for the custody of the child(ren); and the male is required to submit a copy of the custody order issued by the court for the custody of the child(ren) <input type="checkbox"/> A copy of Certificate of Marriage and Death Certificate for a deceased spouse <input type="checkbox"/> Declaration
Rental proof (if applicable)	<input type="checkbox"/> A copy of rent receipt and tenancy agreement

Public Rental Housing application proof (if applicable)	<input type="checkbox"/> A written notification bearing an application number (blue card) issued by the Hong Kong Housing Authority <input type="checkbox"/> In case of addition or deletion of family member(s) while awaiting PRH allocation, please provide the latest letter issued by the Housing Department to prove that the relevant procedures have been completed
Pregnancy of 16 full weeks or more (if applicable)	<input type="checkbox"/> A copy of certificate with the expected date of delivery issued by a registered medical practitioner
Any chronically ill / disabled family member (if applicable)	<input type="checkbox"/> A copy of medical certificate issued by a registered medical practitioner or recognized medical personnel
Proof of Institutional Referral (if applicable)	<input type="checkbox"/> Recommendation documents issued by a registered social worker

2. Income Proof and Net Asset Value Proof of Applicant and All Family Members (Note: Applicants are required to provide documentary proof for the past six months for income and asset test)	
Salaried person (with a regular employer) (if applicable)	<input type="checkbox"/> Tax demand notes, pay slips issued by employer (with company name, seal and signature of person-in-charge, etc.), bank statements / bankbooks showing payment of salaries
Salaried person (without a regular employer) (if applicable)	<input type="checkbox"/> Declaration
Self-employed person (if applicable)	<input type="checkbox"/> Declaration and other relevant documents
Comprehensive Social Security Assistance (CSSA) recipient (if applicable)	<input type="checkbox"/> Copies of documents indicating the amount of CSSA and medical waiver
Applicant and adult family members who are retired, unemployed or not working (if applicable)	<input type="checkbox"/> Declaration on the source of financial support
Deposit records (if applicable)	<input type="checkbox"/> Bankbooks or monthly bank statements of all the bank accounts of the applicant and family members
Leased / vacant land / property (if applicable)	<input type="checkbox"/> A copy of the latest demand note for rates and government rent <input type="checkbox"/> Declaration
Other sources of income (dividends, bonus, dividends/giving-outs of insurance policies, regular interest on fixed deposits, pension, contributions from relatives, etc.) (if applicable)	<input type="checkbox"/> Copy of pension documents <input type="checkbox"/> Declaration
Vehicle registration and license (if applicable)	<input type="checkbox"/> Vehicle registration documents